



WASHOE COUNTY

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CM/ACM	<u>KS</u>
Finance	<u>DN</u>
DA	<u>N/A</u>
Risk Mgt.	<u>N/A</u>
HR	<u>N/A</u>
Comptroller	<u>MS</u>

STAFF REPORT

BOARD MEETING DATE: August 18, 2015

DATE: July 9, 2015

TO: Board of County Commissioners

FROM: Rosemarie Entsminger, Fiscal Compliance Officer, Community Services Department Regional Parks, 328-2044, rentsminger@washoecounty.us

THROUGH: Ben Hutchins, Director, Finance and Administration Division Community Services Department, 954-4646, bhutchins@washoecounty.us

SUBJECT: Accept cash donations [\$13,494.39] from various businesses, organizations and individuals for Regional Parks and Open Space programs and facilities; and direct the Comptroller's Office to make the appropriate budget adjustments. (All Commission Districts.)

SUMMARY

Accept a total of \$13,494.39 in cash donations from various businesses, organizations and individuals for Regional Parks and Open Space programs and facilities.

Washoe County Strategic Objective supported by this item: Stewardship of our Community

PREVIOUS ACTION

On May 19, 2015, the Board of County Commissioners (Board) accepted cash donations [\$22,268] from various businesses, organizations and individuals and acknowledged in-kind donations for Regional Parks and Open Space programs and facilities.

On February 10, 2015, the Board accepted cash donations [\$142,197.08] from the Wilbur May Foundation restricted for Wilbur D. May Center facility improvement projects, and underwriting specific operating costs for staff, travel, training and marketing.

Donations are frequently made to the Regional Parks and Open Space programs and facilities and formally accepted by the Board.

BACKGROUND

The citizens of Washoe County continue to support our parks, open space and natural resources through their generous donations of time, materials, services and cash. Cash donations have been received for park maintenance, improvements, programming, and to assist with the safety and comfort of our citizens.

The Robert Z. Hawkins Foundation donated funds for an Amphitheater performance on June 27th of the National Air Force Band.

Thank you and recognition is extended to all the donors for their continued support of natural and cultural resource management and community programming.

Regional Parks and Open Space has received the following cash donations for a variety of facilities and programs:

<u>Donor</u>	<u>Amount</u>	<u>Program</u>
General Donations		
Robert Z. Hawkins Foundation	\$1,900.00	Hawkins Amphitheater performance
Various Donors	\$964.19	Lazy 5 regional Park- summer music concert series
Various Donors	\$200.00	Bartley Ranch Regional Park-Brick Path
Various Donors	\$30.25	Galena Creek Regional Park-Iron Ranger
Various Donors	\$403.00	Bowers Mansion –maintenance & preservation
Total General Donations	\$3,497.44	
May Center Donations		
Various Donors	\$491.95	May Museum-programing & exhibit support
Various Donors	\$9,505.00	May Arboretum-garden maintenance & improvements
Total May Center Donations	\$9,996.95	
GRAND TOTAL	\$13,494.39	

FISCAL IMPACT

All of the cash donations were received in the last few weeks of Fiscal Year 2014-15. Donations for the various Regional Parks and Open Space facilities, programs and events have been deposited to IN20020, Parks Donations (\$1,597.44) and IN20021, Hawkins Amphitheater Donations (\$1,900) in the Other Restricted Fund 270 -2710.

Wilbur D. May Museum donations (\$491.95) have been deposited to cost center 640200 and Wilbur D. May Arboretum donations (\$9,505) have been deposited to internal order (IN20034) in Other Restricted Fund 270-6.

The following budget adjustments are needed:

Increase Revenue

Fund 270, IN20020-484000	\$1,597.44	Regional Parks Donations
Fund 270, IN20021-484000	\$1,900.00	Bartley/Hawkins Amphitheater Donations
Fund 270-6, CC640200-484000	\$491.95	May Museum Donations
Fund 270-6, IN20034-484000	\$9,505.00	May Arboretum Donations
TOTAL	\$13,494.39	

Increase Expenditure

Fund 270, IN20020-710300	\$1,597.44	Operating Supplies-Park donations
Fund 270, IN20021-710205	\$1,900.00	Repairs & Maintenance-Bartley/Hawkins Amphitheater
Fund 270-6, CC640200-710300	\$491.95	Operating Supplies-Museum
Fund 270-6, IN20034-710371	\$9,505.00	Horticulture Supplies-Arboretum
TOTAL	\$13,494.39	

There are no above-base maintenance costs associated with any of these donations. The donations enable Regional Parks and Open Space to offer programming or assist in repairing, replacing or maintaining facilities and items that are not supported by appropriations elsewhere, and to support volunteer efforts with no impact to the general fund.

RECOMMENDATION

It is recommended that the Board of County Commissioners accept cash donations [\$13,494.39] from various businesses, organizations and individuals for Regional Parks and Open Space programs and facilities; and direct the Comptroller's Office to make the appropriate budget adjustments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be:

"Move to accept cash donations [\$13,494.39] from various businesses, organizations and individuals for Regional Parks and Open Space programs and facilities; and direct the Comptroller's Office to make the appropriate budget adjustments."